

**Translation of the minutes of the 88<sup>th</sup> meeting of the Board of Directors  
of the Blue Sea Lake Watershed Association, held on August 17th , 2019  
at 53, Principle Street, Blue Sea, Quebec  
Starting at 9:30am**

**Present under the presidency of Francis LeBlanc:**

André Beauchemin, secretary, who assumes the registry of the meeting  
Guy Gauvreau, administrator  
Donald Karn, administrator  
Brian Lahey, administrator  
Paul R. Ouimet, vice-president  
David MacLaren, administrator  
Ghislain Turnbull, treasurer

**Welcome and establishment of the quorum**

President Francis LeBlanc welcomed the members, who were all present, and noted the quorum.

**Note to the minutes**

At the suggestion of President Francis LeBlanc, it was unanimously agreed, as planned, to adjourn the meeting in order to precede it with a working session in committee concerning a review of the last annual general meeting and the priorities of the Association. The notes of this working session will be recorded in the president's file.

The resumption of the council meeting takes place at 11 a.m.

**1. Adoption of the agenda**

The President asked the members present if they wished to make additions to the proposed agenda. No additions are requested. Treasurer Ghislaine Turnbull asked for item 8a) *Change of administrator designated for insurance purposes*. Vice-President Paul R. Ouimet asked for the addition of a point 8b) *Coordination of general meetings*.

**Resolution 88-01 - Adoption of the agenda**

Treasurer Ghislaine Turnbull, seconded by administrator Guy Gauvreau, proposes and it is resolved to adopt the agenda tabled and previously transmitted with the following additions:

- 8a) Change of administrator designated for insurance purposes.
- 8b) Coordination of general meetings.

**Adopted unanimously**

## **2. Approval of minutes**

President Francis LeBlanc asked if the members present had any comments on the minutes of meetings number 86 of June 15 and 87 of July 21, 2019, previously sent to members of the council for review. No comments were made.

### **2a) Minutes of the 86th meeting held on June 15, 2019**

#### **Resolution 88-02 - Approval of the minutes of the meeting of the board of directors number 86 held on June 15, 2019**

Director Donald Karn, seconded by Vice-President Paul R.-Ouimet, moved and it is resolved to approve the minutes of the meeting of the board of directors number 86 held on June 15, 2019 as tabled by the secretary André Beauchemin.

**Adopted unanimously**

### **2b) Minutes of the 87th meeting on July 21, 2019**

#### **Resolution 88-03 - Approval of the minutes of the meeting of the board of directors number 87 held on July 21, 2019**

The treasurer Ghislaine Turnbull, seconded by the secretary André Beauchemin, proposes and it is resolved to approve the minutes of the meeting of the board of directors number 87 held on July 21, 2019 as tabled by the secretary André Beauchemin.

**Adopted unanimously**

## **3. Correspondence**

No correspondence requires examination or treatment by the council in session.

## **4. Treasurer's report**

Treasurer Ghislaine Turnbull tables periodic financial documents for approval. These documents were previously sent to members.

#### **Resolution 88-04 - Approval of the July 30, 2019 financial statements**

The treasurer Ghislaine Turnbull, seconded by the secretary André Beauchemin, proposes and it is resolved to approve the following documents, as deposited by the treasurer Ghislaine Turnbull and declared attached hereto to be part of it:

- A balance sheet at July 30, 2019 where the assets on the one hand, as well as the liabilities and equity of the members, on the other hand, total \$ 32,536.41;
- A statement of income for the period from January 1 to July 30, 2019, showing cumulative revenues of \$ 11,337.00, cumulative expenses of \$ 14,996.13 and an excess of expenses over revenues of \$ 3,659.13 .

**Adopted unanimously**

The treasurer Ghislaine Turnbull then deposits for approval a list of charges totalling \$ 9,468.84, indicates that the disbursement of item 369 in the amount of \$ 6,346.62 is subject to final confirmation by President Francis LeBlanc who will follow a meeting scheduled this Monday between him and the management of the watershed agency.

### **Resolution 88-05 - Approval of expenses**

Administrator Brian Lahey, seconded by administrator Dave MacLaren, moved and resolved to approve the following expenses totalling \$ 9,468.84:

#	Date	Nom du fournisseur	Chèque au nom	Montant	Explication
356	21-juin-19	Morris Richardson	Morris Richardson	282,50 \$	Vérification des états financiers 2018
359	05-juil-19	Chandlery	Dick Ryan	661,05 \$	Slalom Buoy
360	05-juil-19	Poste Canada	John Turnbull	36,47 \$	Frais de poste re RSVL
361	05-juil-19	Imprimak	Imprimak	89,68 \$	Cartes Myriophylle plastifiées
362	19-juil-19	Le Choix	Le choix	152,92 \$	Publicité re AGA
363	19-juil-19	Metro, SAQ	André Beauchemin	202,05 \$	10 ième anniversaire de l'association
364	24-juil-19	Boucherie à l'ancienne	Boucherie à l'ancienne	1 347,51 \$	10 ième anniversaire de l'association
365	26-juil-19	Régie des alcools et registraire	André Beauchemin	82,00 \$	Registraire 35\$ permis 47\$
366	27-juil-19	Staples	Francis Leblanc	28,20 \$	Photocopies re AGA
367	17-août-19	Imprimak	Imprimak	44,84 \$	Changement sur affiches AGA
367	17-août-19	Imprimak	Imprimak	9,20 \$	certificat d'appréciation
368	17-août-19	Lea trophées Karonan	Lea trophées Karonan	185,80 \$	Manteau etc
369	21-août	ABV des 7	ABV des 7	6 346,62 \$	cartographie, certificat d'autorisation, demande de financement
				9 468,84 \$	

**Adopted unanimously**

## **5. President's Report**

### **5a) Jute project**

President Francis LeBlanc shared a short update on the jute canvas project. A technical committee was made up of the two municipalities and the Association to manage the technical and financial aspects of the project. Beside himself, John Turnbull and administrator Paul R. Ouimet represent the Association. The mayors and general managers of the two municipalities represent the municipalities.

The committee held a first meeting after the 2019 AGM to assess the feasibility of deploying the canvases in 2019. Logistical constraints were unanimously deemed impossible to resolve in such a short time.

It was therefore decided to postpone the project to the year 2020. In the meantime, the committee began the essential search for the best approaches for carrying out the project with their associated costs duly estimated.

### **5b) Potential fundraising**

President Francis LeBlanc wishes to advise Council that the Watershed Agency has submitted a funding proposal to the Maritime Affluents Program for the jute project and that a response is expected in late September. If the request is approved, there may be a need for a fundraising campaign or other additional funding depending on the level of the contribution granted under the program and the total funds required to carry out the project. .

### **5c) Other**

No other items.

## **6. Communications**

Vice-President Paul R. Ouimet is invited by President Francis LeBlanc to present his proposal for the formation of a technical committee aimed at improving the quality of the Association's communications and giving them more consistent consistency. All board members agree to such a measure.

### **Note to the minutes**

It was unanimously agreed that Vice-President Paul R. Ouimet would join the member and volunteer Sylvie Turnbull as well as the administrator David MacLaren to form a technical committee dedicated to formulating recommendations to the council in matters of communications so to improve its quality and uniformity.

### **Note to the minutes**

Administrator David MacLaren is scheduled to leave due to previous appointments.

## **7. Recruitment and renewal of members**

President Francis LeBlanc invited Secretary André Beauchemin to explain and comment on the data presented in two documents, one of which was previously transmitted and the other tabled immediately. Secretary André Beauchemin recalls that the essentials for the 2019 recruitment and renewal campaign are now over, which provides an initial assessment.

The first document updated to July 31, 2018 shows a net decrease of 15% in the number of active members in good standing (304) compared to the same date in 2018 (358) in the same recruitment territory. 130 active members in 2018 failed to renew their membership (11 locations were sold) while 76 new active members were recruited.

The second document presents essentially the same data (as of August 3, 312 active members then in good standing) but this time according to conventional geographic sectors of the watershed plotted on a schematic map. Large disparities in the introduction within the Association are observed between the sectors, some explainable, but others are surprising.

Secretary André Beauchemin says he is reduced to speculation as to the real causes of this drop. According to him, it would be important to offer members the Interac payment method quickly, as the postal service seems increasingly obsolete and tedious. He concluded his report by highlighting the excellent work of volunteer member Bernard Asselin, data manager.

President Francis LeBlanc thanked Secretary André Beauchemin for his report.

## **8. Miscellaneous**

### **Note to the minutes**

President Francis LeBlanc reports a request from the municipality of Blue Sea to publish in the Association's electronic bulletin a notice relating to the management of bulky garbage on its territory. Although its object is not directly related to the mission of the Association, it was agreed to accept this request in a spirit of collaboration.

#### **8a) Change of administrator designated for insurance purposes.**

Treasurer Ghislaine Turbull asked if a change of sponsor for the insurance file is necessary; it is indicated that these are grouped with those of the municipalities which act in this capacity.

#### **8b) Coordination of general meetings.**

The organization of the 2020 annual meeting is discussed and the president Francis LeBlanc will take care of reserving the room now while the administrator Brian Lahey will take care of other aspects and vice-president Paul R. Ouimet proposes to submit a plan on the subject.

## **9. Next meeting**

The members present agree to schedule a next meeting of the council at the end of September or at the beginning of October, all subject to the provisions of the notice of meeting.

## **10. Adjournment**

### **Resolution 88-07 - Adjournment**

Administrator Guy Gauvreau, seconded by President Francis LeBlanc, moved and it's resolved that this meeting be closed. It is 12:30 p.m.

**Adopted unanimously by members present**

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André Beauchemin, secrétaire